2018 INFR GROUND RULES

The official 2018 INDIAN NATIONAL FINALS RODEO RULES AND BYLAWS including all amendments, shall apply at the INFR unless otherwise specified in these Ground Rules. Where a conflict arises between these Ground Rules and the INFR Rules and Bylaws, these Ground Rules prevail.

1. 4 GO ROUNDS SPLIT INTO 8 PERFORMANCES:

1st Go Round-Tuesday, October 23, 2018

12:30 pm: Timed Event Contestants 1-16 and Rough Stock Contestants 1-11 will compete in the positions drawn.

6:30 pm: Timed Event Contestants 17-32 and Rough Stock Contestants 12-22 will compete in the positions drawn.

2nd Go Round - Wednesday, October 24, 2018

12:30 pm: Timed Event Contestants 32-17 and Rough Stock Contestants 22-12 will compete in the positions drawn.

6:30 pm: Timed Event Contestants 16-1 and Rough Stock Contestants 11-1 will compete in the positions drawn.

3rd Go Round (Bottom Half)-Thursday, October 25, 2018

6:30 pm: After 2 Go Rounds, the bottom 16 contestants in the Timed Events and the bottom 11 in the Rough Stock compete.

3rd Go Round (Top Half)-Friday, October 26, 2018

6:30 pm: After 2 Go Rounds, the top 16 contestants in the Timed Events and the top 11 in the Rough Stock compete.

4th Go Round - Saturday, October 27, 2018

11:30 am: After 3 Go Rounds, the bottom 17 contestants in the Timed Events and the bottom 7 in the Rough Stock compete.

6:30 pm: After 3 Go Rounds, the top 15 contestants in the Timed Events and the top 15 in the Rough Stock compete.

2. CONTESTANT CHECK IN

- a. Every contestant is required to check in with the INFR office staff in the Show Room Office located in the stall area beginning at 8:00 a.m. to 4:00 p.m. Monday, October 22, 2018. There will be a \$100 fine for those that don't check in by 4:00 p.m.
- b. Every contestant is required to check in and attend the Scoreboard and group event pictures during check-ins on Monday, October 22, 2018, in accordance with the following schedule:
 - 1:00pm-Ladies Barrel Race & Ladies Breakaway
 - 1:45pm-Bareback, Saddle Bronc & Bull Riding
 - 2:30pm Team Roping, Tie Down, Steer Wrestling.

There will be a \$100 fine for those that do not get their pictures done.

- c. Every contestant is required to **wear proper rodeo attire** (western shirt, hat, and boots) during the reception and for score board pictures. Failure to attend and failure to wear proper rodeo attire will result in a \$100 fine.
- d. The arena will be open for open riding Tuesday and Wednesday from 10-11am, and 4-5pm. Thursday through Saturday the arena will only be open from 4-5pm.

3. BACK NUMBER RECEPTION

a. Every contestant is required to attend the back number reception, which will be announced at check-in. Failure to attend will result in a \$100 fine.

4. ROUGH STOCK EQUIPMENT CHECK

a. All Rough Stock Contestants will have an equipment check on Monday October 22, 2018 immediately following the contestant meeting in the Arena.

5. ENTRY FEES AND PAPERWORK

- a. All INFR qualifiers are required to submit their entry fees to the INFR Office **no later than Monday, October 1, 2018.** Entry Fees for all INFR events is \$550.00 payable by money order or credit card only.
- b. All INFR qualifiers are required to submit the required paperwork (INFR Liability, Signed Ground Rules and Contestant Biography sheet) to the INFR Office no later than Monday, October 1, 2018. The paperwork will be available online at www.infr.org or from the Region secretaries. A South Point Liability signature will be required during check-ins.
- **c.** Region secretaries will need to have all the region qualifiers' entry fees and paperwork submitted to the INFR office **no later than Thursday, October 1, 2018.**
- d. Any contestant missing these deadlines shall be fined the sum of \$100 payable immediately and before competing. Unless prior arrangements were made, all contestants are expected to meet this deadline or be replaced by the next qualifying contestant.

6. CONTESTANT MEETING

a. Contestant meeting for all INFR qualifiers will be at 4:00 pm on Monday, October 22, 2018 in the arena area. Sign in sheets will be at all meetings and those who do not sign in will be fined \$100.

b. 2018 INFR event directors will serve as event directors throughout the 2018 INFR as well. 2019 INFR event directors should be voted on during the INFR contestant meeting and their terms will continue through the 2019 rodeo season.

7. MISCELLANEOUS

- a. Every contestant at the INFR is required to wear proper rodeo attire (western shirt, hat, and boots) during rodeo performances and at times while in the arena (i.e. roping boxes, bucking chutes, and while assisting other contestants) and other INFR designated events. Contestants failing to comply with this rule shall be fined \$100.00. Reminder to Lady Barrel Racers and Breakaway Ropers dress code for women can be found in the PRCA Rule Book.
- b. Any contestant, who damages or destroys any property of the South Point, will be held fully responsible for their actions and will be ineligible to purchase a membership through the INFR or any region for the next three years.
- c. There will be zero tolerance for drugs or alcohol. Any contestant competing in the arena under the influence of drugs or alcohol will be disqualified.
- d. In recognition of the sponsors, contestants are asked to wear the following:
 - * Wednesday, October 24,2018: RED Missing Indigenous Women
 - *Thursday, October 25, 2018: PINK Breast Cancer Awareness
 - *Friday, October 26, 2018: PURPLE OR GRAY Diabetes Awareness Day
 - *Saturday, October 27, 2018: RED, WHITE OR BLUE Veteran's Day

8. GRAND ENTRY/GO ROUND INTRODUCTIONS & WINNERS, INTERVIEWS AND AWARDS

- a. Contestants are required to participate in the Grand Entry where participation is scheduled.
- b. Thursday and Friday 7:00 performances will be introduced from the Grand Stands. Saturday Champion Performance will be done in the arena. No horses will be used with these introductions.
- c. Go Round winners are required to take an introduction (victory lap) after each performance.
- d. Contestants shall be subject to a fine of \$100 for failing to take introductions (victory lap).
- e. Go Round Winners need to report to the Designated Showroom for the buckle ceremony following the performance.
- f. In the event of a tie in any event in any go round, a coin toss will determine who shall receive the buckle. If a contestant has already won a go round buckle, the other winner will automatically receive the buckle. If both (or all) winners have won go round buckles then a coin toss will determine who receives the buckle. The loser(s) of the coin toss has the option of buying a buckle through the INFR office. The paper work will need to be completed prior to the conclusion of the 2018 INFR before a buckle is ordered.

9. SPONSORSHIP LOGOS

- a. Sponsorship logos must be placed on contestant shirts in a professional manner and in good taste.
- b. To have your Sponsor announced, it must be approved by the INFR Commission and is an additional charge of \$500 for the week of the INFR.

10. CONTESTANT NUMBERS

a. Contestants shall wear their numbers on their **BACK** at all times while competing. Contestant shall be subject to a fine of \$50.00 for failing to comply with this rule.

11. GO-ROUNDS, PERFORMANCES AND CONTESTANT POSITIONS (EVERYONE GETS 4 HEAD!)

- a. There shall be 3 go rounds which consists of 22 Bareback riders, 22 Saddle Bronc riders, 22 Bull Riders and 32 contestants in the timed events. There will be a go round on Saturday afternoon comprised of the bottom 7 contestants in the rough stock events and the bottom 17 contestants in the timed events based on the first 3 go rounds. There will be a Championship go round on Saturday evening comprised of the top 15 competitors from each event based on the first 3 go rounds.
- b. In all events, contesting positions will be drawn prior to the 1st go-round, regardless if contestant qualifies through the Tour Rodeos or the Regions. Contestants shall compete in the order drawn.
- c. The 1st go-round competition order will be reversed for the 2nd go-round.
- d. The 3rd go-round positions shall be determined by the aggregate scores and times of the contestants.
- e. The 4th go-round positions shall be determined by the scores and times of the contestants.
- f. There will be NO drawbacks.
- g. Turnouts (Per Round) Non Notified Turnouts will be fined \$250.00 and the Notified Turnouts will be fined \$100.00. Vet and Doctor Releases do not result in a fine if notified prior to the draw.
- h. For the 4th round, both in Rough Stock and Timed Events, except in the Barrel Racing, will run in reverse order from the average on 3 head. Example, the 15th contestant will compete first and the number 1 contestant will compete last.

EXCEPTION "A": Barrel Racers shall compete from 1st to 15th.

EXCEPTION "B": Timed Event chute boss with concurrence of judges, may split horses in the timed events. Changes in order to split horses must be made through the Secretary and judges prior to the performance commencing. Deadline for splitting horses is one hour prior to the performance and is done by filing it with the rodeo secretary. Failure to comply with this Rule shall result in a \$100 fine.

12. ORDER OF EVENTS

- 1. Bareback
- 2. Steer Wrestling
- 3. Ladies Breakaway
- 4. Saddle Bronc
- 5. Calf Roping
- 6. Team Roping
- 7. Ladies Barrel Race
- 8. Bull Riding

13. PRIZE MONEY AND PAY OFF

a. Payouts will be posted by the Rodeo Secretary prior to start of first go round.

- b. Payouts will pay per INFR Payout scale.
- c. There will be no ground money.
- d. The INFR will hold out 30% (thirty percent) for all Canadian Contestants, winning money at the 2018 INFR who do not provide an USA Social Security card. This is mandated per IRS laws. MUST provide Social Security cards to the INFR Office as soon as possible.

14. WORLD CHAMPIONS

- a. The World Champions in each event shall be the contestant who wins the "average" on 4 go-rounds in accordance with the official timers' and judges' records.
- b. In the event of a tie, a ride or rope or run off will be held to determine the champion. The draw for a rough stock ride off will use the unused designated re-rides. In the case all re-rides were used in the champion round, the INFR Stock Contractor Superintendent will choose 4 evenly matched stock to use in the ride off draw with 2 animals ready for any re-rides. The draw for the timed event rope off will use the designated extras for the championship round. In the case that all designated extras were used, the INFR Secretary will provide the next four cattle with the fastest times after round 3. The running order for a barrel racing run off will be determined by a flip of a coin, supervised and witnessed by the INFR judges.
- c. The World Men's and Ladies' All-Around Champions shall be determined in accordance with section B4.1.10 of the INFR Bylaws and Rules, 2018 INFR All-Around Champions. There shall be named a Men's All-Around Champion and a Ladies All-Around Champion at the INFR. The All-Around Champion in both categories shall be the contestant with the most points placing in two or more events. In the event a contestant competing in two or more events fails to earn points placing in more than one event, then the All-Around Champion shall be the contestant that qualified in two or more events with the most points in one.
- d. In the event of a tie in either category, the contestant earning the most money shall be named the All-Around Champion. Points at the INFR will be awarded based upon a 10 to 1 scale, 10 for first down to 1 for the tenth position, for all events.

15. LADIES BREAKAWAY ROPING

- a. There will be sufficient cattle to complete the go-round. The chute boss and stock contractor will designate the extra calves in concurrence with judges and event spokesman to be cut and will list by number the order in which these calves will be used, if necessary.
- b. Calves head must pass through the loop. The loop may draw up tight on any part of the calf's body behind the ears. Only one loop will be allowed. The judge will flag the contestant when the calf breaks the rope from the horn and time will be taken.
- c. In the event the rope comes off the saddle horn before the calf breaks the rope, either by an improper string tie or the contestant breaks the rope from the horn, the contestant shall be disqualified and a no-time shall be recorded.

d. If a calf gets out of the chute before the roper called for it or barrier fails to work so that official time is not recorded, the roper with that calf drawn will take the calf designated by the judges as first extra and rope it at that performance during the breakaway roping, if possible.

16. LADIES BARREL RACING

- a. Contestants shall "run-in" and maintain a forward motion (Per WPRA Rules). The gate will be open for "run-out" exit. Contestants who fail to do so shall be fined \$100 for 1st offense, 2nd offense will result in a \$200 fine and/or disqualification, and 3rd offense is an automatic disqualification.
- b. Contestant losing their hat before the starting line shall result in a \$50.00 fine.
- c. Contestant will be disqualified for not being ready to contest when her name is called by the judge or announcer.
- d. The barrels will be raked before the start of the barrel racing event and after the 8th barrel racer in each performance.
- e. Absolutely no working your barrel horses around the barrel markers that are being used for the finals. Violation of this rule will result in a \$100 fine and possible disqualification. No portable/pop-up barrels are to be set up in the arena at any time.

17. TIMED EVENTS GENERAL AND TIME LIMITS

- a. Stock Contractor shall bring a minimum of 1 head per entry per go round and all cattle must be usable and desirable cattle.
- b. There will be a minimum of 2 extras per pen. There are 2 pens in each go round for a total minimum of 4 extras per event in the timed events. Timed Event Stock Contractor will be fined \$250.00 per animal short per go round.
- c. All cattle must be numbered or ear tagged with numbers.
- d. All timed events will have a time limit of 30 seconds.
- e. All timed events, EXCEPT the Ladies Barrel Race will be timed to the hundredths (100ths)
- f. Ladies Barrel Race will be timed to the thousandths (1000ths)
- g. There will be a 45 second time limit in the timed event box for contestant and horse. The rule will not apply if the delay is the result of the stock drawn. The fines applicable are as follows: The clock will start when the animal before the contestant leaves the arena and the arena is suitable to compete. It will stop if your drawn animal is not cooperating but will start once the animal is cooperating. The clock only stops it does not start over. The clock will not stop if contestant's horse is not cooperating. There will also be a 45 second time limit in the Ladies Barrel Racing to get your horse in the arena.

1st offense: \$100 fine. 2nd offense: \$200 fine.

3rd offense: disqualification.

NOTE: The judge will have the discretion to instruct the contestant (and hazer if applicable) to get on a different horse.

18. STALLS

- a. Stalls will be available to all contestants at a price of \$200 (\$240 with stall mats) if reserved in advance through the INFR office before Monday, October 8, 2018. After that date all stalls will need to be purchased during stall check in on Monday, October 22, 2018 at a cost of \$220 (\$260 with stall mats).
- b. Your horse stall **cannot** be used as a tack room. Separate stalls can be purchased for use as a tack room for the same price of \$200.00.
- c. Contestants are not allowed to create or panel off a makeshift stall on the South Point property. Contestants creating or paneling off a makeshift stall will be fined \$500.00.
- d. Contestants are reminded to keep their stalls clean. Failure to do so will result in a fine.
- e. Contestants are expected to adhere to Stall Rules of the South Point Equestrian Center.
- f. Horses can be stalled off of property and hauled in before the performance. An arena will be designated to unload and where to tie up. Vehicles must leave the stall area immediately after unloading or loading and park in the designated area. Tying and parking in undesignated areas will result in a \$100 fine.

19. DRAWING OUT OR TURNING OUT

- a. INFR contestants shall not compete in another rodeo during the 2018 INFR.
- b. If a contestant is forced to draw out before the start of the INFR but after bucking/timed event stock and position has been drawn for them, a replacement contestant shall be drawn in and will take the stock and/or position already drawn for contestant they are replacing. The replacing contestant shall be the next qualifying contestant in either the Tour Standings or the Region Standings. The replacing contestant shall pay his/her fees before the commencement of the first go round.
- c. There will not be substitutions after the start of the first go round except under the following circumstance: Where one partner in the team roping suffers a disabling injury while competing in the INFR, the remaining partner will be allowed to continue with any competing contestant in the INFR, except another team roping contestant competing in the INFR. If this happens, the team is eligible for go round money only and NOT A CHAMPIONSHIP.
- d. If a contestant must turn out of a round due to medical reasons, they will be able to compete in the following round with doctor approval. No fine will be assessed for medical turn outs with medical release.
- e. If a contestants must turn out of a round due to non-medical reasons and they notify the INFR office prior to, they will be able to compete in the following round with a \$200 fine assessed.
- f. Any non-notified turn outs will be assessed a \$500 fine and will not be able to compete in any remaining rounds.

20. TIME LIMIT IN ROUGH STOCK EVENTS

a. Contestant must be over his animal with his hand in his rigging (BB), Rein in hand and Sitting in the saddle (SB) pulling his rope (BR) when the previous animal leaves the arena. Contestant is subject to a fine for failing to comply with this rule.

- b. Flank man must be in his/her flanking position and have the flank adjusted to set when the previous animal leaves the arena. Failure to do so, will result in a fine.
- c. Contestants "soaking" or repeatedly pulling their livestock will be fined \$100.00 and or disqualified from competition.
- d. There will be a 45 second time limit in the bucking chute for a contestant. The rule will not apply if the delay is the result of the stock drawn. The fines applicable are as follows: The clock will start when the animal before you leaves the arena and the arena is suitable to compete. It will stop if your drawn animal is not cooperating but will start once the animal is cooperating. The clock only stops it does not start over.

1st offense: \$100.00 fine. 2nd offense: \$200.00 fine. 3rd offense: disqualification.

21. RE-RIDES AND RE-RIDE STOCK

- a. Re-rides shall be in accordance with the INFR and PRCA Rules.
- b. A contestant may be given a re-ride if animal gets out of chute into arena.
- c. Re-ride horses/bulls will be drawn in order 1, 2, and 3. If re-rides are given, animals will be used in that order. Contestant shall notify judge immediately of this decision. Judges shall mark and announcers shall announce marking of the contestant, which allows him the option of a re-ride.
- d. Stock drawn for re-rides, but not used, may be placed in the draw for the next go-round.
- e. Re-rides given will be taken during the same performance such re-ride was given and during the same event in which it is given, if possible, except in the case of injuries or unusual circumstances.
- f. If re-ride stock is used up, any additional re-rides needed shall be drawn from next available unused animals. Under these conditions, animal will be ridden at the discretion of the chute boss in concurrence with judges.
- g. Any animal that required a re-ride due to inferior performance at any previous INFR is permanently ineligible for stock selection at any subsequent INFR.

22. PICKUP MEN

- a. Positions will be designated by chute boss or stock contractor.
- b. Pick-up men must remain at these points until animal has come out of chute and shall not give assistance until the expiration time has elapsed or contestant has disqualified, whichever comes first.

23. TIE DOWN ROPING

a. Extra calves shall be roped from a horse and tied down after each performance. The roping chute boss and stock contractor will be responsible to have, at all times, at least two extra calves that were roped and tied no later than the previous day. Times should be recorded.

- b. Order of roping shall be drawn for by the Arena Secretary. Changes in order to split horses must be made through the secretary and judges one hour prior to the performance and must be filed with the secretary. Contestant failing to comply with this Rule shall be fined \$100.
- c. All contestants must have their chains on their tie downs covered. This rule will apply to all timed-event stock and tack. Where a chain remains uncovered, the contestant will be required to cover/tape it immediately or remove the tie-down immediately. Failure to do so will result in a \$250 fine. The 45 second rule will apply in any delay occurring.
- d. Tie-Down Roping: One loop Rule in accordance with section R7.6.2. Only one loop will be permitted, catch-ascatch-can, and should the roper miss, he must retire and will be marked no time. Roping the calf without releasing the loop from the hand is not permitted. No roper shall be allowed to use two loops.
- e. Jerk-Down Rule: A fine in the amount of \$250 will be assessed to a contestant who jerks down a calf. A second violation by a contestant will result in a \$500 fine and a third violation will result in disqualification with a 'no-time' being recorded. "Jerk down" will be defined as over backwards, with the calf landing on his back or head with all four feet in the air.

24. CALVES

- a. There will be sufficient cattle to complete the go-round. The roping chute boss, in concurrence with the judges, and event spokesman will designate the extra calves to be cut and will list by number the order in which these calves will be used, if necessary.
- b. If a calf gets out of the chute before the roper has called for calf or barrier fails to work so that official time is not recorded, the roper with that calf drawn will take the calf designated by the judges as first extra in the bunch and rope it at that performance during the calf roping, if possible.

25. STEER WRESTLING

- a. Extra steers will be run down to the catch pen from someone who is horseback at the end of each go round. The roping chute boss and stock contractor will be responsible to ensure that there are at least three extra steers available.
- b. Steer Wrestling: One Jump Rule in accordance with section R7.7.1.1. A Steer Wrestler may only Jump one time during the Steer Wrestling. An attempt (where the Steer Wrestler does not leave his horse) to jump does not constitute a jump.
- c. Order of contesting will be set by the Arena Secretary and Judges to split the run on horses, staying as close as possible to the order of the drawn positions. Changes in order must be made through the secretary and judges one hour prior to the performance and must be filed with the rodeo secretary. Contestant failing to comply with this Rule shall be fined \$50.00.

26. STEERS

- a. There shall be sufficient cattle to complete a go-round. Steers for use in the contest will be cut before the rodeo by the roping chute boss or designee. As many steers as necessary may be cut off the light end. Cattle to be replaced if they become crippled or sick.
- b. The roping chute boss in concurrence with the judges will list by number the order in which the extra steers will be used if necessary.

- c. Steers will be cut before the rodeo and the steers will be kept in the same pens throughout the rodeo. Extra steers shall be added because of sick or crippled steers.
- d. If a steer gets out before the steer wrestler has called for him or barrier fails to work so that the official time is not recorded, the steer wrestler with that steer drawn will take the steer designated as first extra in the bunch and bulldog him at that performance during the steer wrestling, if possible.

27. TEAM ROPING

- a. Order of roping shall be the order as drawn or determined by times. Changes in order to split horses must be made through the Arena Secretary and judges one hour prior to the performance and must be filed with the secretary. Contestants failing to comply with this Rule shall be fined \$100.
- b. Steers for use in the contest will be cut before the rodeo by the roping chute boss. The light end of the cattle will be used for extras to replace cattle that get crippled or sick.
- c. The roping chute boss in concurrence with judges will list by number the order in which the extra steers will be used if necessary.
- d. Steers will be cut before the rodeo and shall be kept in the same pens throughout the rodeo. Extra steers shall be added because of sick or injured animals.
- e. If a steer gets out before the team has called for it or barrier fails to work so that official time is not recorded, the team with that steer drawn will take the steer designated as the first extra in the bunch and rope it at that performance during the team roping, if possible.
- f. Extra steers to be roped and ready for next go-round as scheduled and arranged by roping chute boss and team roping spokesperson.
- g. Tie-on rule is in effect for heelers consistent with the INFR and PRCA rules and criteria.
- h. Contestants that entered as header or heeler must rope in those same positions throughout the entire INFR (NO SWITCHING ENDS).
- i. The header is allowed one loop and the healer is allowed one loop.

28. UNNECESSARY ROUGHNESS TO CALVES OR STEERS

- a. A maximum \$500 cash fine will be assessed by the judges to any contestant for unnecessary roughness to steers or calves.
- b. This will specifically include unnecessary twisting of steer wrestling steer's neck after the fall has been completed or for working calf roping horse after calf roper has been flagged.

29. CONTESTANT AND STOCK CONTRACTOR TICKETS

a. Each contestant will be given a wristband and allowed to purchase up to one companion ticket at \$80 during contestant check-in only.

- b. If a contestant is caught selling, exchanging and/or allowing others to use their wristbands to get into the rodeo, he/she will be fined a maximum of \$500.00 and/or disqualified.
- c. Each employee or official will have an official identification or badge. The contestants will have an ID bracelet for admission to the arena.
- d. Only contestants with bracelets will be able to use the doors to enter and exit the arena from the stall area.
- e. If you need a helpers pass, they must purchase a companion bracelet for \$80, and then we will supply them the pass. They must have a companion bracelet and helpers pass to get into the stall/arena area.
- f. No contestants will be allowed access to the stock pens behind the South Point where the bucking stock is housed. Violation will result in a \$100 fine.

30. PARKING

INFR Contestants and Personnel shall park in designated areas. Contestants cannot park in the Stock Contractor Areas. Any contestant parked in the Stock Contractor Area will be fined up to \$250. **ALL Stock Contractors will have "Stock Contractor Parking Pass".**

31. OFFICES

INFR Offices will be located on premise near arena. All INFR operations, Rodeo Secretary's office, press office, official photographer and the General Manager's office will be coordinated together.

32. STOCK

INFR contractors will be the primary stock contractors.

33. JUDGES

Judges' decisions are final.

34. INFR COMMISSION

The INFR Commission reserves the right to change or amend the Ground Rules as deemed appropriate. Unless otherwise stated herein, the INFR will adhere to the INFR, WPRA, and PRCA Rules.

35. COMPLAINTS

In the event a contestant has a concern and/or complaint, he/she will first bring the concern/complaint to their event director. The event director will bring the complaint to the INFR Judges. If needed, the Judges may consult with the INFR Commissioners to determine a resolution.

Harassment of any kind towards any INFR official, secretary, timer, judge, commissioner or personnel will NOT be tolerated and will result in immediate disqualification.

Contestants 18 years and younger must have their grades turned into the INFR office prior to the Finals and must be eligible in accordance with the grade requirements specified in the INFR Rules.

All minors' paperwork must be accompanied with parents or guardians signature. The South Point Liability is to be signed at check-in with a parent present.